TERREBONNE PORT COMMISSION

**MINUTES**

**January 19, 2016**

**8026 Main Street, Houma, LA**

Houma, Louisiana 70363

# **Edward Rome, President Presiding**

Present: Andrew Blanchard, Steve Crispino, Dan Davis, Greg Landry, Charles Giglio, and Edward Rome

**Absent: Chris Erny**

Staff: David Rabalais – Executive Director, Natalie Lapeyrouse – Finance Manager,

**Legal: Danna Schwab**

**Consultants: Nick Matherne – CB&I, Clark Capone – AllSouth, Dustin Malbrough – GIS Coastal**

###### Media: None

###### Guests: Steve Trosclair and Darrin Guidry Terrebonne Parish Councilmen

1. **WELCOME AND INVOCATION** 
   1. **President Edward Rome called the meeting to order. Steven Crispino led with the invocation and Charles Giglio led the Pledge of Allegiance. Natalie Lapeyrouse called role. A quorum was present.**
2. **PUBLIC WISHING TO ADDRESS THE COMMISSION**
   1. **None**
3. **PUBLIC HEARING FOR TERREBONNE PORT COMMISSION 2016 BUDGET**
   1. **None**
4. **APPROVAL OF MINUTES**
   1. **A motion by Steven Crispino and seconded by Dan Davis approved the minutes of the December 15, 2015 regular meeting. No opposition. Motion passed.**
5. **FINANCIAL REPORT**
   1. **Reconciliation of finances was reviewed and approved for the month of December 2015 on a motion by Steven Crispino and seconded by Greg Landry. No opposition. Motion passed.**
   2. **A motion by Andrew Blanchard and seconded by Dan Davis approved the engagement letter for Martin and Pellegrin to conduct the 2015 audit. No opposition. Motion passed.**
6. **EXECUTIVE DIRECTOR’S REPORT** 
   1. **Government Multi-Use Complex**
      1. **Port Office Space (DDG) – David Rabalais reported the project is waiting on final state approval.**
      2. **CBP Expansion(DDG)**
      3. **Bulkhead Extension- A motion by Charles Giglio and seconded by Dan Davis approved a resolution to select GIS Coastal as the Engineering Firm for this project and authorizing the Executive Director and Legal to negotiate and execute all documentation necessary to enter into this contract with GIS. (RES 16-001). No opposition. Motion passed.**

* 1. **Weatherford building: No change since last report.**

**c) Other Port Projects**

* + 1. **HNC Maintenance Dredging and Deepening Study – no changes**
    2. **Pilot Program – David Rabalais reported that he’s still working towards this program with the Corps.**
    3. **Cargo Reporting – No change since last report.**
    4. **Short Cut Canal Dredging and Navigation Aids (All South) – Clark Capone issued a few addendums pushing the bid opening back to Feb. 1, 2016.**
    5. **Logan Slip/Eastern Expansion (CB&I) – Nick Matherne reported that they are still in the permitting phase.**
    6. **ThomaSea Dry Dock - David Rabalais reported the Port and ThomaSea are still working together on an agreement to fix it.**
    7. **Terrebonne Port Munson Slip North West Expansion - No change since last report.**
    8. **Terrebonne Port Intracoastal Earhart Drive –David Rabalais reported that Leevac has been bought out by Gulf Island. The owner kept the facility, but is changing the name. Options are being explored with the state.**
    9. **Knight Well lease termination and new lease with Alliance- David Rabalais reported that the port is still waiting on a decision from Alliance.**
    10. **A motion by Greg Landry and seconded by Steven Crispino approved a resolution to authorize the Executive Director and Legal to negotiate and execute all documentation necessary for the Port to enter into a General Engineering contract with GIS Coastal for services and consulting needed during the 2016 year (Res. 16-002). No opposition. Motion passed.**
    11. **A motion by Dan Davis and seconded by Andrew Blanchard approved a resolution to authorize the Executive Director to enter into a Master Services contract with GHD, Inc. (Res. 16-003). GHD has an IDIQ contract with the Corps for security funding. The Port has a few projects on the list. No opposition. Motion passed.**
    12. **David Rabalais presented an award to Andrew Blanchard for his services as Port President.**
    13. **A motion by Steven Crispino and seconded by Dan Davis called for an Executive Session relating to Character, Competence and Qualifications of the Port Staff. A roll call vote was performed. No opposition. Motion passed. A motion by Andrew Blanchard and seconded by Steven Crispino called the meeting back to regular session. No opposition. Motion passed.**

1. **COMMITTEE REPORTS – None**
2. **STAFF REPORT** 
   1. **Maintenance Superintendent Position- No change since last report.**

**IX. ADJOURNMENT**

**There being no further business to come before the commission, a motion made for**

**adjournment by Andrew Blanchard and seconded by Steven Crispino. No opposition.**

**Motion passed.**